

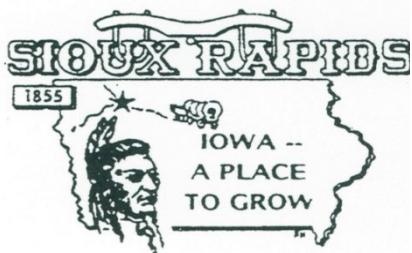


## **DO YOU NEED HELP WITH YOUR APPLICATION?**

Simmering-Cory | Iowa Codification has been hired by the city to help in the review and administration of the City's Building and Zoning Permit processes. You can contact them for additional information and assistance.

**EMAIL – [Zoning@sc-ic.com](mailto:Zoning@sc-ic.com)**

**Please include the address of the property for which the application is being made in the email.**



## City of Sioux Rapids

P.O. Box 473  
Sioux Rapids, Iowa 50585  
City Hall Phone (712) 283-2737

# CITY OF SIOUX RAPIDS, IOWA APPLICATION FOR BUILDING PERMIT

### APPLICANT NAME AND CONTACT INFORMATION [REQUIRED]

Applicant Name: \_\_\_\_\_

Is the applicant the:      Owner      Developer      Tenant/Lessee

**Please note that if the applicant is a tenant or lessee of the property or otherwise not the owner you will need to submit a letter of authorization or approval for the improvements signed by the owner of the property. This includes individuals or companies purchasing property on contract.**

Application Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

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### PROPERTY INFORMATION [REQUIRED]

Address: \_\_\_\_\_

**Input the address of the property where the improvements will be made, if approved.**

Parcel ID (Obtained from Buena Vista County Beacon Website): \_\_\_\_\_

Current Zoning Classification of Parcel: \_\_\_\_\_

Legal Description: \_\_\_\_\_

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### LOT AND PARCEL INFORMATION [REQUIRED]

What is the depth of the lot: \_\_\_\_\_

What is the front width of the lot: \_\_\_\_\_

What is the rear width of the lot: \_\_\_\_\_

What is the present use of the lot: \_\_\_\_\_

What is the proposed use of the lot: \_\_\_\_\_

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### IMPROVEMENT INFORMATION [REQUIRED]

**Fence Construction** (if checked please answer all the following questions)

How many linear feet of fencing is being constructed: \_\_\_\_\_

Describe fence materials: \_\_\_\_\_

What is the height of the fence: \_\_\_\_\_ feet

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**Driveway Construction** (if checked please answer all the following questions)

What type of hard surface will be used: \_\_\_\_\_

Width of the driveway at property line: \_\_\_\_\_ Width at street: \_\_\_\_\_

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**New Construction** (if checked please answer all the following questions)

What is the total square footage of the structure: \_\_\_\_\_

Will demolition of an existing structure be required: \_\_\_\_\_

What is the value of the proposed structure: \_\_\_\_\_

What will the principal use of the proposed structure: \_\_\_\_\_

Provide details on the primary structure (type of construction, number of stories, basement, crawl space, etc.).

Will there be any secondary structures constructed: \_\_\_\_\_

Provide details on the secondary structures:

Will you construct a new water service line and connection: \_\_\_\_\_

Will you construct a new sanitary sewer connection: \_\_\_\_\_

How many hard surfaced parking spots will be created with the construction: \_\_\_\_\_

**The Zoning Regulations of the City require a specific number of parking spots for all new construction based on the type of construction and use. Please review the requirements and ensure that this project will comply with these requirements.**

Explain how the proposed project will meet the required greenspace requirements outlined in the zoning regulations:

What is the proposed use of the new construction?

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**Building Addition** (if checked please answer all the following questions)

What is the size of the addition in terms of square footage: \_\_\_\_\_

What is the value of the proposed addition: \_\_\_\_\_

Provide details on the primary structure (type of construction, number of stories, basement, crawl space, etc.).

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**Other Structural Modifications** (if checked please answer all the following questions)

What type of structural modification is being constructed: \_\_\_\_\_

What is the value of the proposed structural modification: \_\_\_\_\_

Provide details on the primary structure (type of construction, number of stories, basement, crawl space, etc.).

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**SETBACK INFORMATION [REQUIRED]**

All construction must maintain the required setback requirements (excluding fences which must be a minimum of six inches from a property line) depending on which Zoning District the property is located within. Please confirm the setback (distance from property line to nearest structure, fence, or accessory building) for each setback listed below based on the proposed construction.

Front Yard Setback: \_\_\_\_\_ feet.

Rear Yard Setback: \_\_\_\_\_ feet.

Side Yard Setback (right side looking at the property): \_\_\_\_\_ feet.

Side Yard Setback (left side looking at the property): \_\_\_\_\_ feet.

Have you conducted a survey of the property and located the property pins: \_\_\_\_\_

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## CONTRACTOR INFORMATION [REQUIRED]

Who will be constructing the improvements: \_\_\_\_\_

If the owner is constructing the improvements on their own list "self" as contractor and move to next section.

Contractor Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

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## CONSTRUCTION INFORMATION [REQUIRED]

When will construction on the project start: \_\_\_\_\_

How long is construction anticipated to last: \_\_\_\_\_

Has the property received a variance from the Zoning Regulations: \_\_\_\_\_

If you have received a variance what is the variance number: \_\_\_\_\_

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## FEES [TO BE COMPLETED BY THE CITY OF SIOUX RAPIDS]

Have building permits fees been paid: \_\_\_\_\_

Check No.: \_\_\_\_\_ Amount Paid: \_\_\_\_\_

Notes:

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## CERTIFICATIONS [REQUIRED]

**PLEASE READ THE FOLLOWING CERTIFICATION COMPLETELY, FAILURE TO COMPLY WITH THE REGULATIONS OF THE CITY WILL VOID ANY PERMIT ISSUED BY THE CITY AND AUTHORIZE THE CITY TO ISSUE A STOP WORK ORDER FOR THE PROJECT.**

As the applicant for this building permit, I hereby certify the following are accurate, complete, and true:

- ★ The proposed improvements will comply with all City regulations, ordinances, and Zoning requirements for the district that the property is currently located in.
- ★ The construction proposed in this permit is the complete extent of the work to be completed and no additional work that has not been documented in this application will be undertaken.
- ★ A permit, if granted, shall only be for the project as presented in this application with any modifications required by the City or their Zoning Administrator.
- ★ Any changes to the construction required or identified during construction will be communicated to the City immediately and the applicant will submit an

updated or revised permit for review and approval as needed and if required by the City.

- ★ Any changes required or identified shall be reviewed by the City of Sioux Rapids prior to any work commencing on that portion of the work.
- ★ That the issuance of any permit, issued as a result of this application shall be valid for a period of one year unless an extension is granted by the City of Sioux Rapids. The application agrees to submit a written request for extension, outlining the reasons for the extension to the City, a minimum of 60 days prior to the end of the permit's term of validity.

That I have attached to this application all the required information including the required site plan drawing which is outlined on Page 5 of this application.

Signature of Applicant: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

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### **ZONING ADMINISTRATOR REVIEW [COMPLETED BY ZONING ADMINISTRATOR]**

Date Received: \_\_\_\_\_

Application reviewed for compliance with the City of Sioux Rapids Zoning Regulations. This application has been:

DENIED and sent back to the applicant for additional information, revisions, or further consideration.

APPROVED as of: \_\_\_\_\_

Signed by: \_\_\_\_\_

Printed Name: \_\_\_\_\_

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### **SITE PLAN [REQUIRED]**

All applications shall include a site plan which shall show the proposed improvements in conjunction with and in scale with the lot on which the improvements are to be made. Lot lines must be shown and the distance between the lot lines and improvements must be shown on the site plan. All existing buildings shall be shown and identified. All new construction shall be shown and identified. If proposing or requesting new connections to the City utilities all connections points and services lines shall be shown with lengths of pipe identified. Show all existing and proposed easements. If a new structure is included, drawings of the new structure showing the number of rooms, purpose of rooms, and sizes of rooms shall be attached. Attach additional pages as needed.

**THE CITY RESERVES THE RIGHT TO REQUEST ADDITIONAL INFORMATION AS REQUIRED TO FULLY UNDERSTAND AND REVIEW THE APPLICATION PRIOR TO APPROVAL.**